

BOARD OF DIRECTORS AGREEMENT
Sauvie Island Center

Our mission is to educate children, families, and the community about food, farming, and the land.

Our vision is of a community that embraces and supports local, sustainable farming and provides equitable access to healthy food for all.

Our strategies are to maximize program capacity, build partnerships, build awareness, develop staff and volunteers, strengthen our revenue base, and build a strong board. Learn about our strategic plan at www.SauvieIslandCenter.org/about/mission

Our board: We are a group of community members passionate about kids, healthy food, and sustainability. Our primary role is stewardship: of the mission, people, and resources of the Sauvie Island Center (SIC). We do that by contributing our time, talent, and treasure. We serve as advisors, ambassadors, advocates, and askers to engage others in supporting the mission of SIC.

Board Member Responsibilities: As a board member of SIC, I understand that my duties and responsibilities include:	In return, I can expect from SIC:
<p>1. Fiduciary responsibility for SIC and oversight for its financial and programmatic health and integrity. Reviewing and asking questions about the budget and financial reports. Familiarizing myself with and following the bylaws and policies of the organization.</p>	<p>1. Timely, accurate, financial reports in advance of board meetings, and support for interpreting these financial statements (internal or external training).</p>
<p>2. Learning about and staying informed about the SIC's mission, services, programs, and developments in the field. Providing oversight to ensure programs run effectively. Educating and engaging others in SIC's mission.</p>	<p>2. Monthly updates/reports from the ED on program activities, progress on goals, relevant news, etc.</p>
<p>3. Diving right in to board service and be comfortable with learning along the way. Coming prepared to meetings, having reviewed the agenda and supporting materials. Contributing to meeting effectiveness by living up to our group agreements.</p>	<p>3. An orientation and a board buddy when I start my service as well as a program tour with a staff member. Appropriate access to all relevant organizational materials (strategic plan, program and background info, bylaws, policies, fundraising materials, etc). Regular check-ins on how we are doing on our group agreements.</p>
<p>4. Attending all board meetings (meetings occur up to 8 times per year) plus the annual full-day retreat. Communicating in advance if my absence is required, and understand that 3 or more consecutive absences could be grounds for removal.</p>	<p>4. Productive meetings with a focus on learning, planning, and decision-making, rather than reporting. Meeting agendas sent at least 5 days in advance for review and input.</p>

<p>5. Serving actively on a committee. That includes attending all meetings of the committee as agreed with fellow members, and initiating work and/or responding in a timely way between meetings to accomplish our purpose.</p>	<p>5. Fellow board members and staff will accomplish their work in a timely way and provide timely responses to my questions or work I am doing that needs input. This will enable me to meet my obligations.</p>
<p>6. Participating in at least one major organizational function such as a special event. Taking on special assignments as I am able.</p>	<p>6. Information on what opportunities exist and how to best leverage my time on behalf of the organization.</p>
<p>7. Participating in fundraising to ensure SIC has the necessary resources to meet our mission. Making a personal financial contribution that is meaningful to me. Making SIC one of the top 3 charities I support while I serve on the board. Working with existing board and staff at the beginning of my service to develop an individual fundraising plan and will participating in a follow up meeting with board and/or staff during the year to review my results</p>	<p>7. A range of fundraising activities in which to participate, and relevant materials and resources to help me fulfill my fundraising commitments (e.g. lists of past donors, talking points, training and outreach materials).</p>
<p>8. Evaluating the performance of the ED, and the systems and processes in place.</p>	<p>8. Evaluation of ED will be based on goals developed jointly by the board and ED.</p>
<p>9. Supporting board development and leadership by suggesting potential board nominees, supporting fellow board members in their work, participating in a board self-evaluation and by seeking feedback and training opportunities to increase my skills as a board member. Serving at least one 2-year term, and consider a leadership role for the next term to ensure leadership responsibilities are shared across the board.</p>	<p>9. Opportunities for feedback, training, and appropriate support to enable me to perform at my best and utilize my time and talent well. Board self-evaluation will be based on board goals and staff feedback.</p>
<p>10. Contributing to an inclusive, collaborative, and fun culture. I will bring a mission focus and abundance mindset to our work.</p>	<p>10. Commitment of fellow team members to creating a healthy team and culture. Acknowledgement and appreciation for my work and contributions.</p>

Board member signature

Date

Board chair signature

Date